

From: [Skype for Business](#)
To: [Cathy Hutchison](#)
Subject: You now have Office 365 Audio Conferencing
Date: Friday, December 28, 2018 9:39:25 AM

You now have Office 365 Audio Conferencing

Office 365 Audio Conferencing has been turned on for your account. With Audio Conferencing, you and your meeting participants can join by phone.

Name:	Cathy Hutchison
Account:	chutchison@idibri.com

Your Audio Conferencing information

Here are the credentials that you and your meeting participants can use to join by phone. This information will be added to any Skype for Business or Microsoft Teams meetings you create. To join a meeting by phone, dial the conference phone number and enter the conference ID.

Conference phone number:	+1 (469) 518-0971
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Note: You can get additional phone numbers by clicking the "Find a local number" link in your meeting invites.

Your Audio Conferencing PIN

As the meeting organizer, you'll need to enter your PIN to start your meeting when you're the first person to join and you join by phone. As with any PIN, keep it confidential. You can reset your PIN via the reset PIN link that is included in your meeting invites or by contacting your Office 365 admin.

Audio Conferencing PIN:	34646
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